



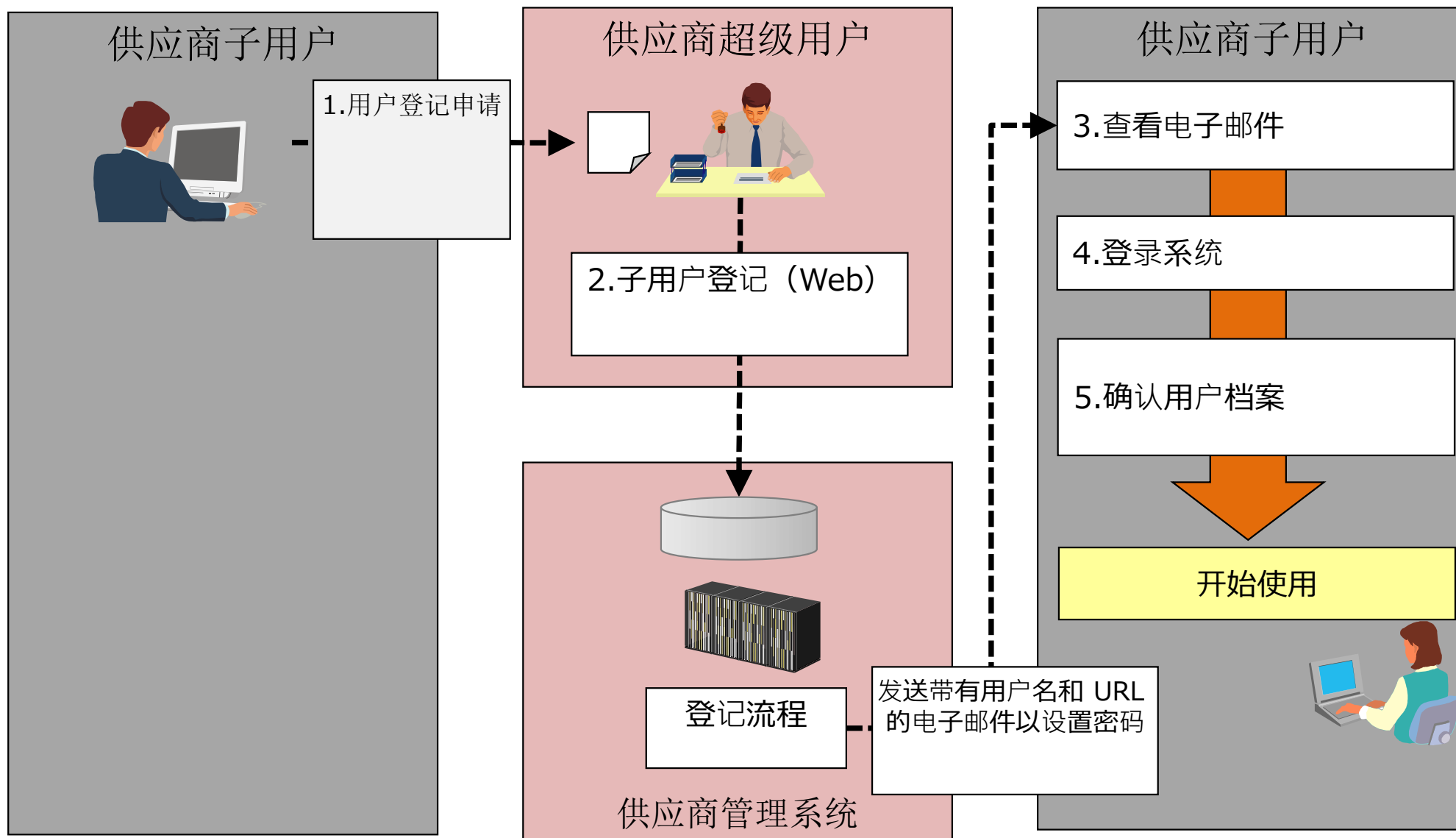
Hitachi 采购平台

用户管理

JAGGAER 供应商管理

1.操作概览

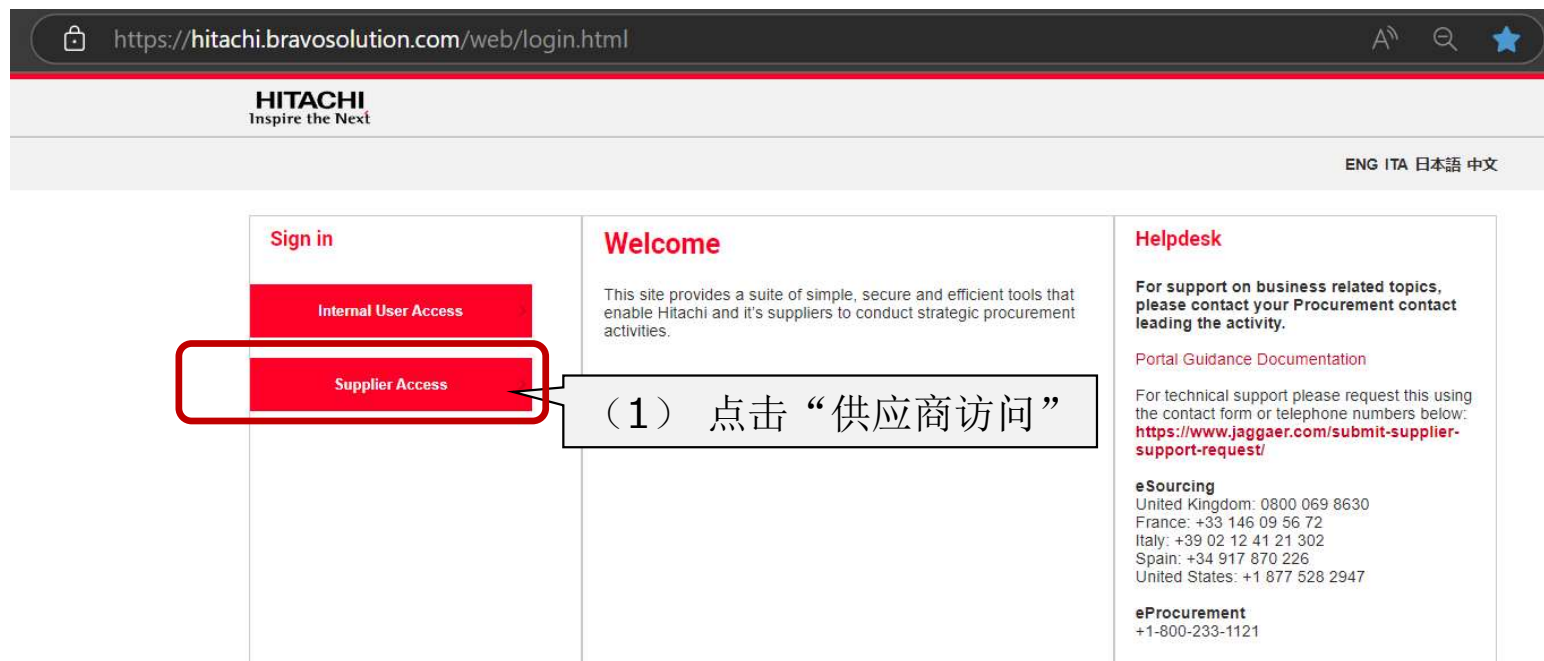
按照以下流程进行供应商子用户登记。



1.1. 供应商登录页面

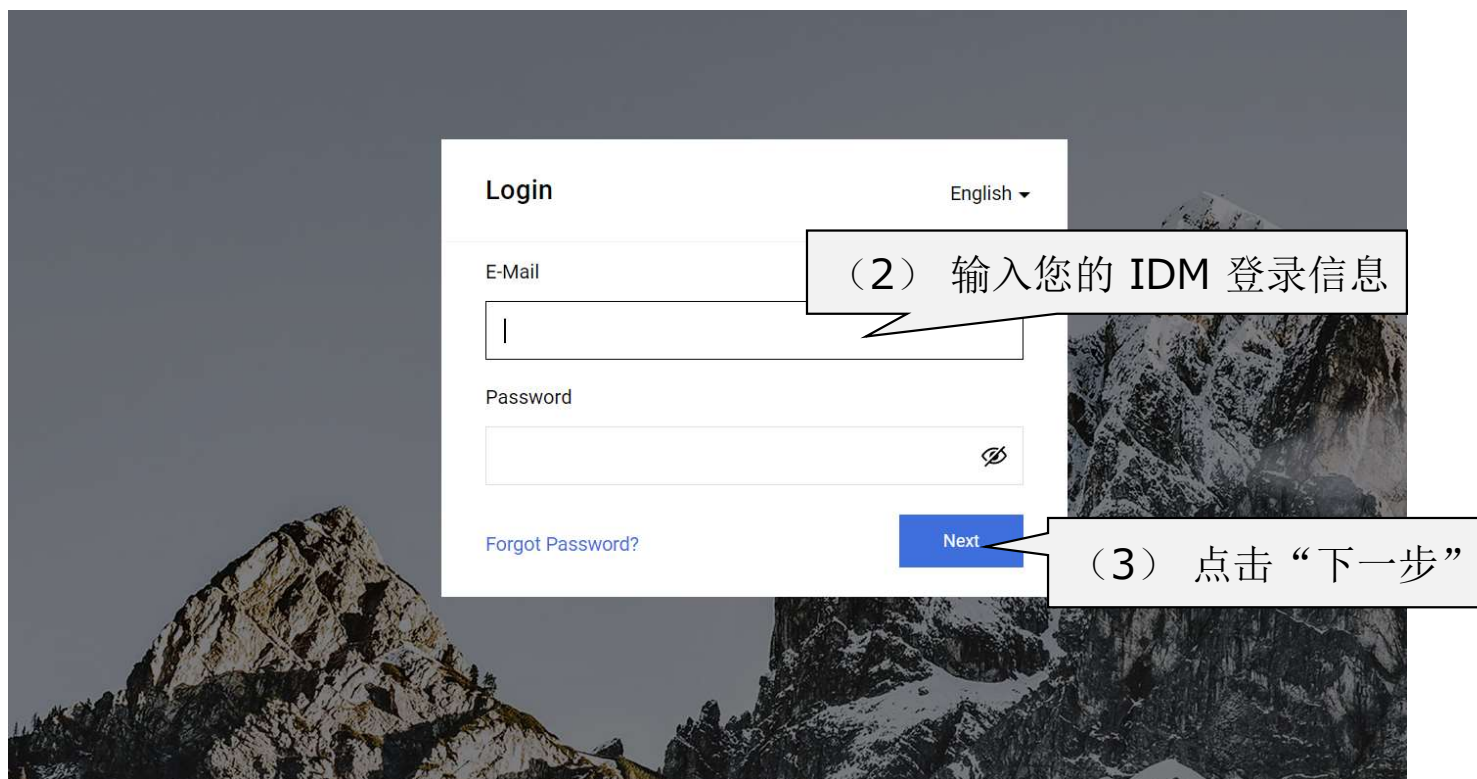
<https://app11.jaggaer.com/portals/hr> - 针对未参与过“Hitachi 采购平台”在线活动的供应商（跳至第 3 页）

<https://hitachi.bravosolution.com/web/login.html> - 针对曾经参与过或正在参与“Hitachi 采购平台”活动的供应商（见下方截图）



1.2.使用 IDM 登录

当您受到邀请并在新的“供应商管理”界面中启用时，您的 IDM 登录信息就设置完毕了。



The screenshot shows a login interface for Hitachi's IDM system. The background is a dark, high-contrast image of a mountain peak. The login form is a white rectangular box with the following elements:

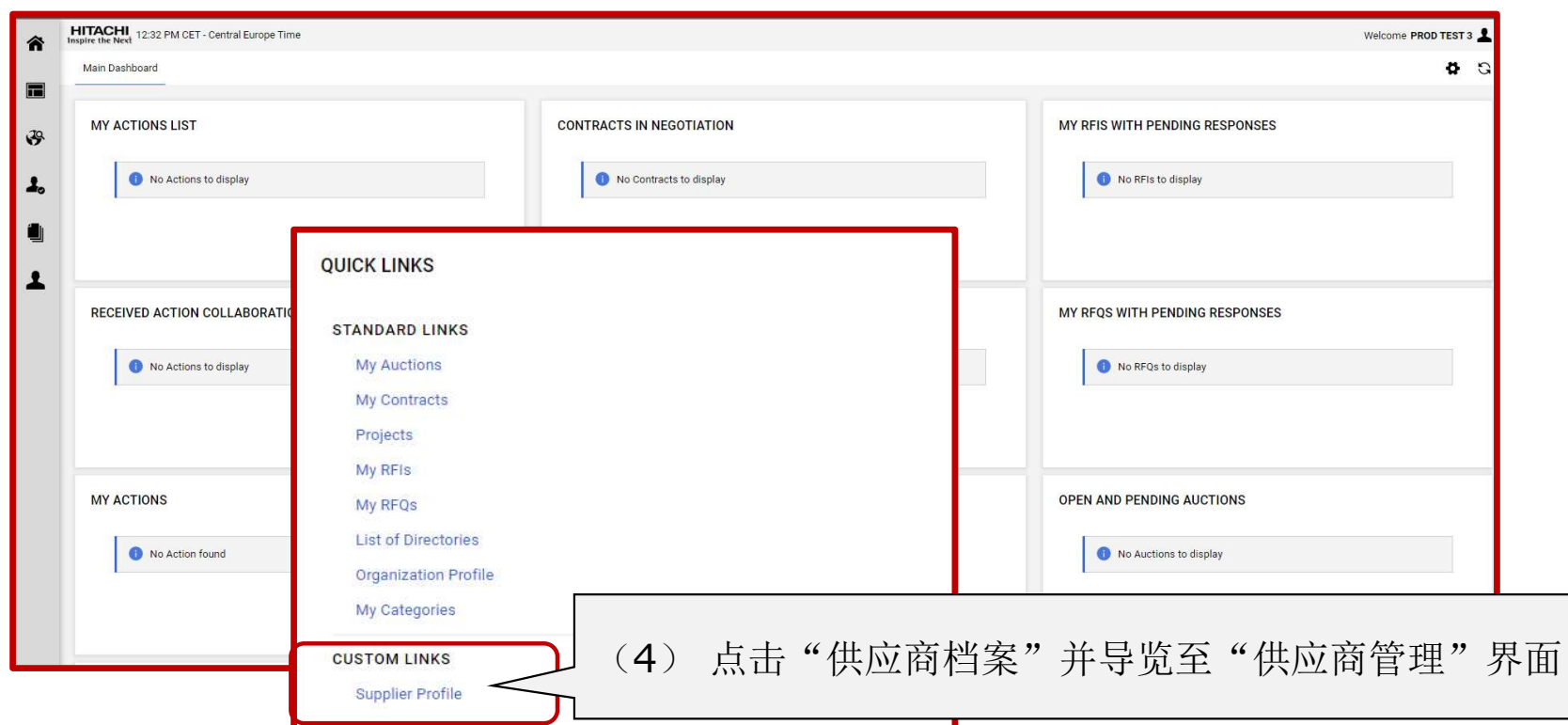
- Login** header and **English** language dropdown menu.
- E-Mail** label above a text input field.
- Password** label above a password input field with a toggle icon.
- [Forgot Password?](#) link below the password field.
- Next** button at the bottom right of the form.

Two instructional callouts are present:

- (2) 输入您的 IDM 登录信息** (Enter your IDM login information) points to the E-Mail input field.
- (3) 点击“下一步”** (Click "Next") points to the Next button.

1.3.采购仪表板

您将来到“采购仪表板”，这里可以看到相关信息，还可以访问您正在参与的任何采购活动。在仪表板的“快速链接”组件下方，您可以导览至“供应商管理”界面。



1.用户登记申请

2.子用户登记

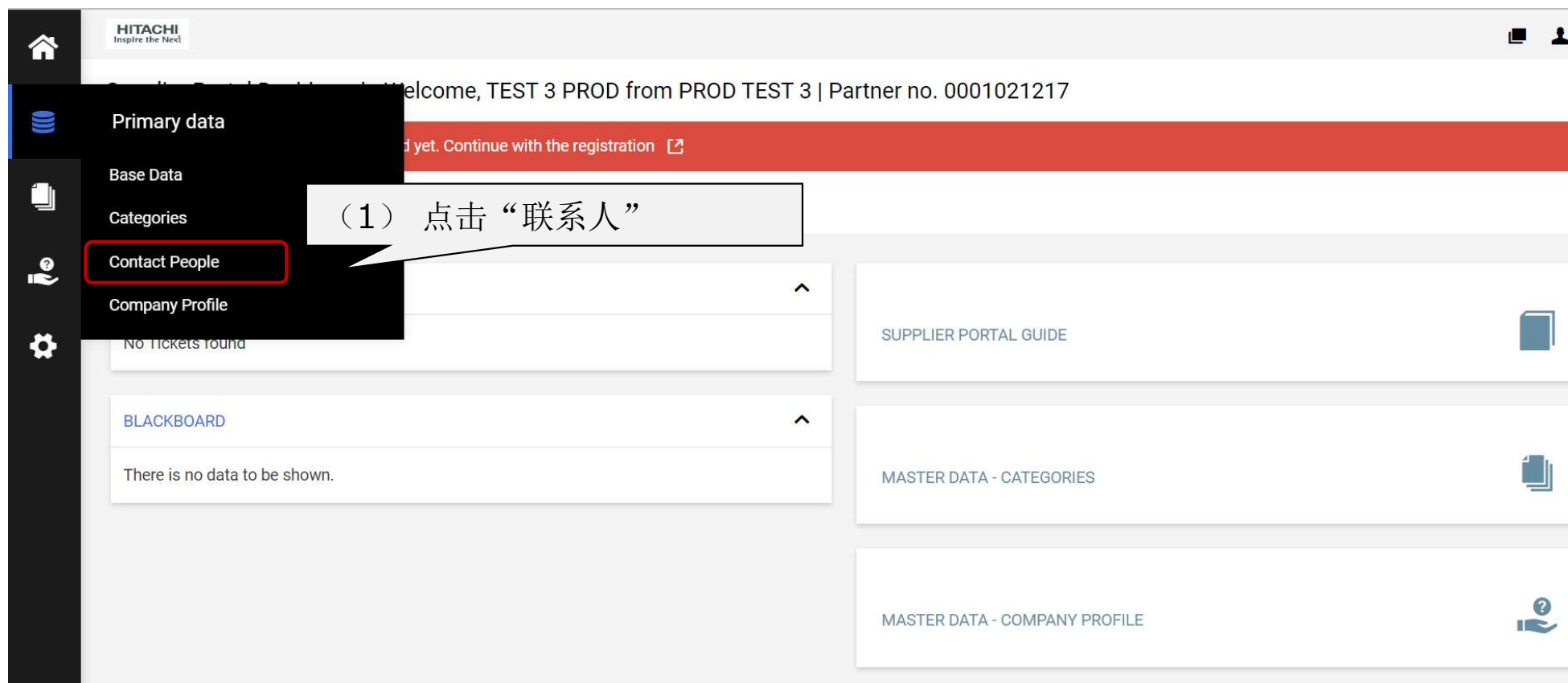
3.查看电子邮件

4.登录 YUI 系统

5.确认用户档案

6.进行采购

2-1.供应商超级用户登录供应商管理系统



1.用户登记申请

2.子用户登记

3.查看电子邮件

4.登录 YUI 系统

5.确认用户档案

6.进行采购

2-2.启用子用户 - 现有

请查看您档案中的现有用户及其网站访问状态，如果要启用的用户是存在的，则可进行编辑以启用访问权限。

Name	Login name	E-Mail	Telephone	Portal Access
PT TEST 3, PROD	portal.4662232	TESTJDAC+PRODTEST3@G...	+1 565546456	✓
PT test 3 user2, prod		testjdac+prodtest3user2@g...		✗

1.用户登记申请

2.子用户登记

3.查看电子邮件

4.登录 YUI 系统

5.确认用户档案

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2-3.更新用户信息

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Edit Contact

(3) 输入用户信息

CONTACT PERSON

First name*

prod

Last name*

test 3 user2

Department

Telephone

+ --- Area Number

E-Mail*

testjdac+prodtest3user2@gmail.com

(5) 点击“保存”

Portal Access ⓘ

permissions*

☐ Supplier_Hitachi Rail - Admin Role

(4) 选择“网站访问”和“供应商_Hitachi Rail”许可

Cancel Save

1.用户登记申请

2.子用户登记

3.查看电子邮件

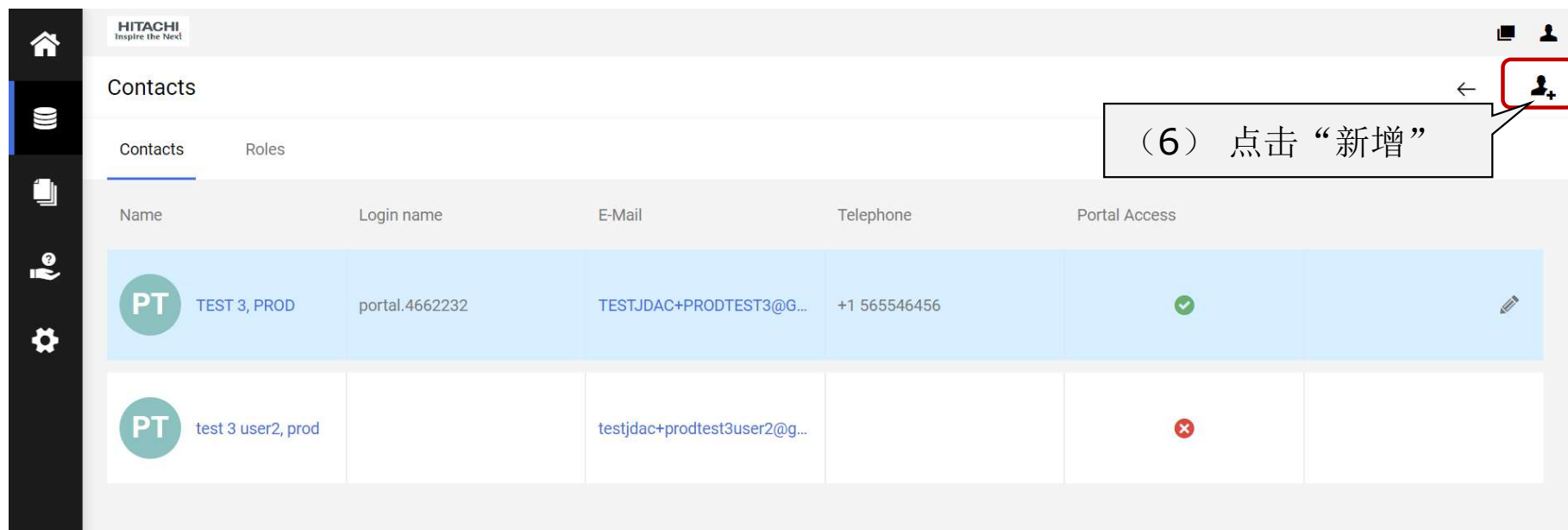
4.登录 YUI 系统

5.确认用户档案

6.进行采购

2-4.启用子用户 - 新增

请查看您档案中的现有用户及其网站访问状态，如果要启用的用户不存在，请按以下步骤进行操作。



The screenshot shows the 'Contacts' page in the Hitachi YUI system. The page has a sidebar with navigation icons and a main content area. The 'Contacts' tab is selected, and the 'Roles' sub-tab is active. A table lists existing users with columns for Name, Login name, E-Mail, Telephone, and Portal Access. The first user, 'TEST 3, PROD', has a green checkmark in the Portal Access column. The second user, 'test 3 user2, prod', has a red 'x' in the Portal Access column. A red box highlights the 'Add' button (person icon with a plus sign) in the top right corner, with a callout box pointing to it containing the text '(6) 点击“新增”'.

Name	Login name	E-Mail	Telephone	Portal Access
PT TEST 3, PROD	portal.4662232	TESTJDAC+PRODTEST3@G...	+1 565546456	✓
PT test 3 user2, prod		testjdac+prodtest3user2@g...		✗

1.用户登记申请

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2-5.添加新用户

Add New Contact

(7) 输入用户信息

CONTACT PERSON

First name*

Lauren

Last name*

Cammell

Department

Telephone

+

Area

Number

E-Mail*

lauren.cammell@hitachirail.com



Portal Access ⓘ

permissions*



Supplier_Hitachi Rail - Admin Role

Cancel

Save

(9) 点击“保存”

(8) 选择“网站访问”和“供应商_Hitachi Rail”许可

1.用户登记申请

2.子用户登记

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3-1.子用户收到电子邮件



Wed 15/02/2023 12:44

no-reply@app11.jaggaer.com

[EXTERNAL] Thank you for registration with HITACHI RAIL EUROPE LIMITED

To: Cammell, Lauren

Dear Lauren Cammell,

5. Your registration was successful. Thank you for registering at https://app11.jaggaer.com/portals/hr/?pp_login=1&cid=439168

We found, you have never registered any other Jaggaer customer with this email address and so you will need to set a password. Please follow this link to do so:
https://app11.jaggaer.com/modules/portal/jintLogin/createJintSetPassword/?reg_hash=06541b899e0eed5027792eb6b71e7e3bd3089f98b5d8279b50d5da343d3326f1

Your email address is your user name.

(10) 点击 URL 设置密码

If you'd like to know more about the Jaggaer Supplier Account and what it offers you, please visit <https://library.jaggaer.com/supplier/account/>

NOTE: If you did NOT request this email, please contact jdsupport@jaggaer.com

1.用户登记申请

2.子用户登记

3.查看电子邮件

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4-1.重置新密码

Set your Jaggaer Supplier Account password

JAGGAER is updating the login process for all users.
You are required to update your password.

You can get more information at
<https://library.jaggaer.com/supplier/account>

lauren.cammell@hitachirail.com

New password

Confirm password

- ✗ Minimum of 8 characters
- ✗ Minimum of 1 number
- ✗ Minimum of 1 lower case letter and 1 upper case letter
- ✗ Password must not be identical to loginname
- ✗ Minimum of 1 special character (not A-Z or a-z or 0-9)

Save Reset

(11) 输入新密码

(12) 点击“保存”

1.用户登记申请

2.子用户登记

3.查看电子邮件

4.登录 YUI 系统

5.确认用户档案

6.进行采购

5-1.登录并查看“用户档案”信息

Supplier Portal Dashboard - Welcome, Cammell Lauren from PROD TEST 3 | Partner no. 0001021217

PROD TEST 3

Account Settings
Change Password
Privacy Policy
Logout Help

(13) 点击“帐户设置”链接

OVERVIEW

TICKETS

No Tickets found

SUPPLIER PORTAL GUIDE

BLACKBOARD

User Data

(15) 点击“保存”

Save

Cammell

Salutation

☐ Mr.
☐ Ms.
☒ Neutral

Title

(14) 更新信息/设置语言

Telephone

+ Country Area Number

Mobile

+ Country Area Number

1.用户登记申请

2.子用户登记

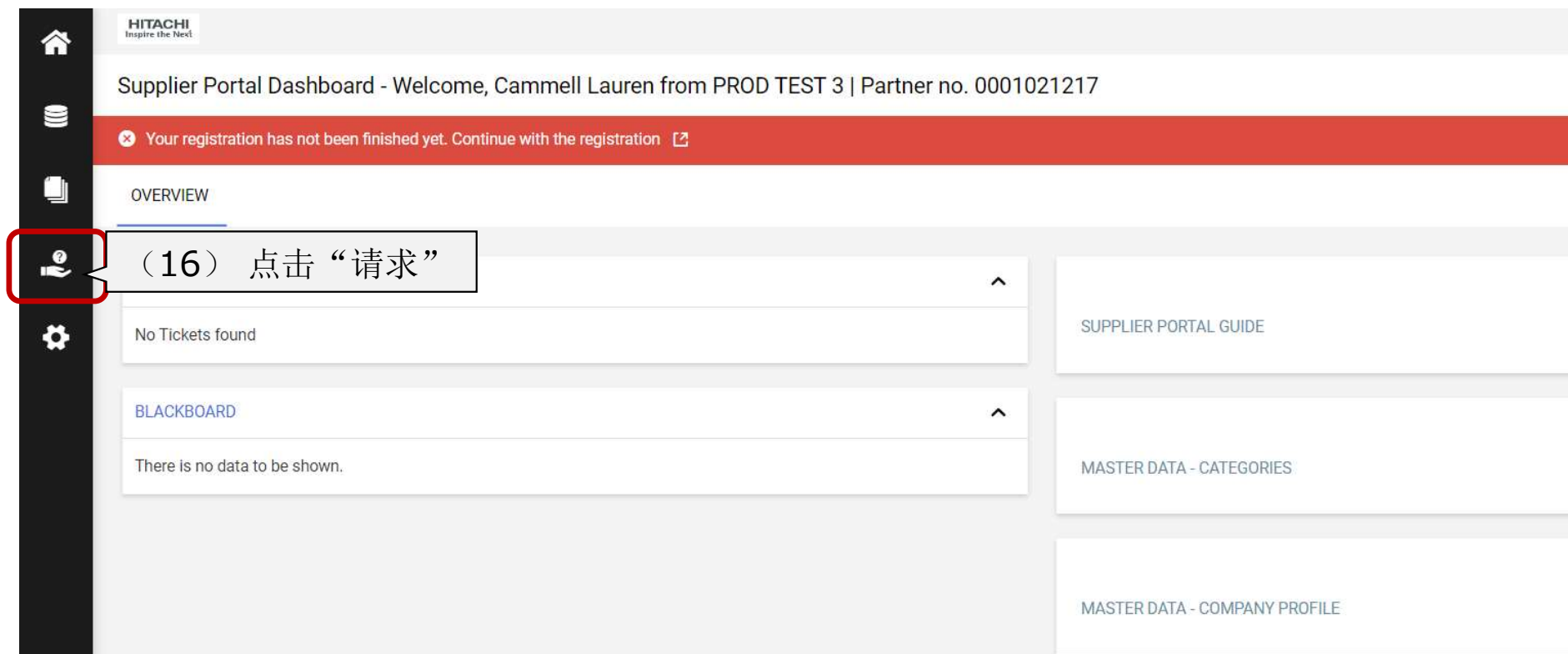
3.查看电子邮件

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6.进行采购

6-1.访问 RFx/合同



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