

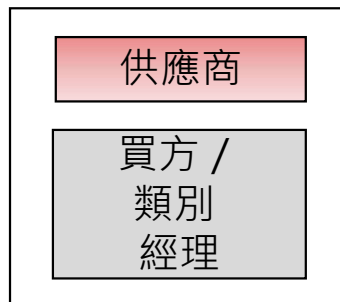
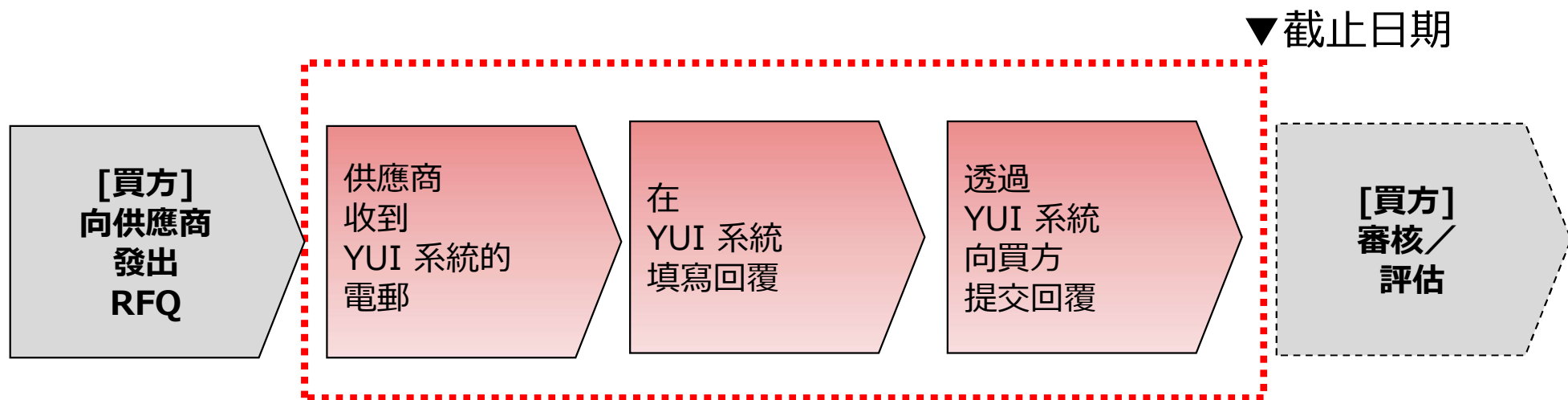


日立採購平台

回覆日立的 RFx（請求資訊、建議和報價）




1. 流程概覽



使用日立採購平台：

1. 供應商將能夠追蹤 RFQ 狀態
[即任何指定的 RFQ 是否已開啟、待評估、已評估、已授予、已結束、已失效等]
2. 供應商在獲得授予 RFQ 時會收到通知



2.操作手冊

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1.供應商填寫回覆

2.2.向買方／類別經理提交回覆

供應商登陸畫面／存取

HITACHI Inspire the Next 12:43 WET - Western Europe Time PREPRODUCTION ENVIRONMENT Welcome LAUREN CAMMELL

Main Dashboard

MY BID COLLECTORS WITH PENDING RESPONSES

⚠ You are not allowed to access the content of this Portlet

MY ACTIONS LIST

ⓘ No Actions to display

RECEIVED ACTION COLLABORATIONS

ⓘ No Actions to display

MY EDITABLE ASSESSMENTS

ⓘ No Assessments to display

CONTRACTS IN NEGOTIATION

TITLE	CODE	END/DELIVERY DATE
Hitachi Rail Limited / Supplier - 2-way NDA	con_2500	

(1) 您可以在登入後在儀表板存取您獲邀請參與的 RFQ

MY RFIS WITH PENDING RESPONSES

ⓘ No RFIs to display

MY RFQS WITH PENDING RESPONSES

TITLE	BUYER ORGANISATION	TIME TO CLOSE	RFQ CLOSING DATE/TIME	RESPONSE STATUS
Hitachi Test RFQ	HITACHI	04:16:30	04/03/2022 17:00	No Response Prepared

OPEN AND PENDING AUCTIONS

No Auctions to display

MY RUNNING SURVEYS

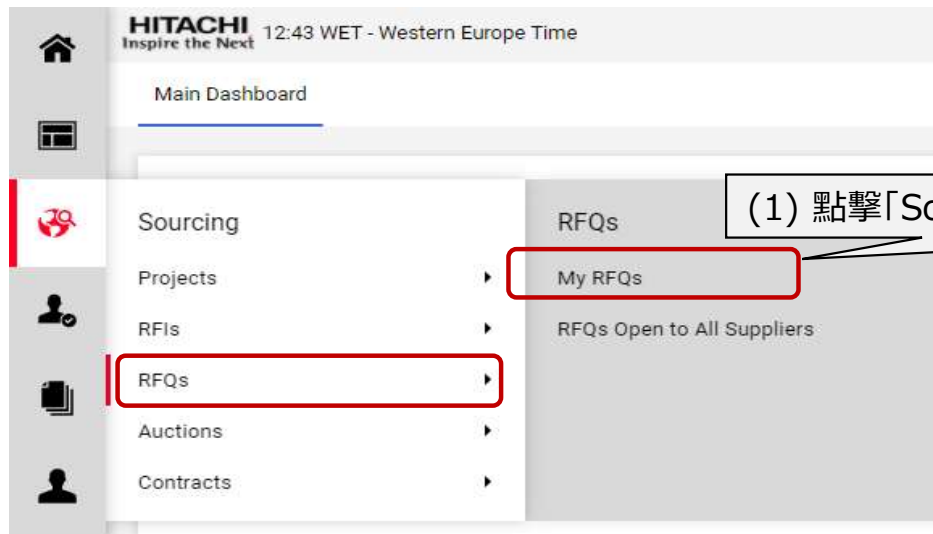
SURVEY TYPE	SURVEY OBJECT	SCORECARD TITLE	BUYER ORGANISATION	SURVEY DEADLINE	LAST SAVED ON
Risk Scorecard	---	---	HITACHI	08/03/2022 09:00	

2.逐步指引

2.1.供應商填寫回覆

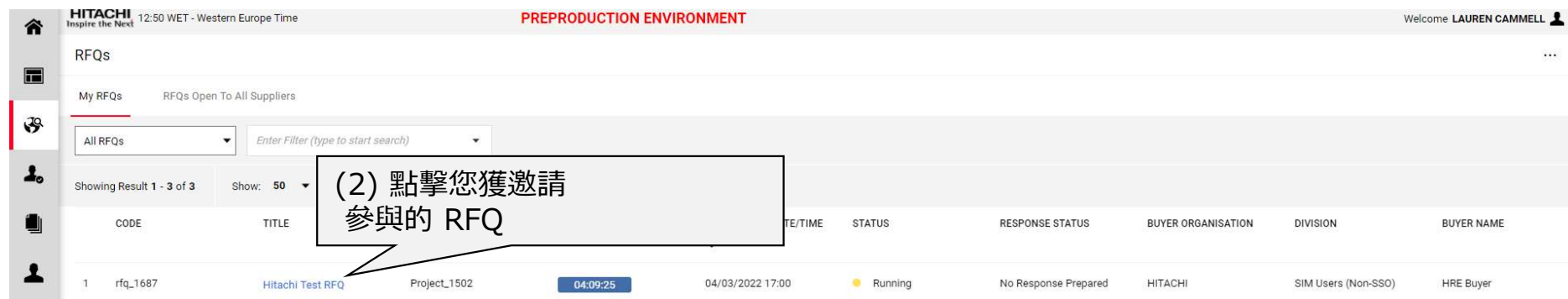
2.2.向買方／類別經理提交回覆

2.1.1.或者，您可以將系統導覽至「RFQ」



(1) 點擊「Sourcing」(採購) > 「RFQs」> 「My RFQs」(我的詢價) 子選單

2.1.2.開啟您獲邀請參與的 RFQ



(2) 點擊您獲邀請
參與的 RFQ

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1.供應商填寫回覆

2.2.向買方／類別經理提交回覆

2.1.3.打算／拒絕回覆

← RFQ: rfq_1687 - Hitachi Test RFQ Running Decline To Respond Intend To Respond

RFQ Details Messages (Unread 0) **(4) 確認您是否「Intend to Respond」(打算回覆) 或「Decline to Respond」(拒絕回覆)**

Settings Buyer Attachments (0) My Response Associated Users

→ Currency: GBP - Pound Sterling

▼ 1. QUALIFICATION RESPONSE (QUESTIONS: 7)

▼ 1.1 RESPONSIBLE PROCUREMENT - SECTION OF PROFILE QUESTIONS

(3) 查看您已發送的 RFQ

QUESTION	DESCRIPTION	RESPONSE
1.1.1 Professional Liability Insurance (PLI) - Documentary Evidence	Please attach the documentary evidence of your Professional Liability Insurance cover.	(no file attached) * Expiring on:
1.1.2 Public Liability Insurance	Does your company have Public Liability Insurance?	
1.1.3 Employers Liability Insurance	Does your company have Employers Liability Insurance?	
1.1.4 Public Liability Insurance - Documentary Evidence	* Please attach the documentary evidence of your Public Liability Insurance cover.	(no file attached) * Expiring on:
1.1.5 ISO14001 Certification	* Is the company ISO14001 certified?	Yes
1.1.6 ISO14001 Certification -document-	If the company is ISO14001 certified, please attach the formal ISO14001 Certification document.	(no file attached) * Expiring on:

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1.供應商填寫回覆

2.2.向買方／類別經理提交回覆

2.1.4.填寫您的回覆

← RFQ: rfq_1687 - Hitachi Test RFQ Running Edit Response (Export/Import) Submit Response

RFQ Details Messages (Unread 0)

Settings Buyer Attachments (0) **My Response** Associated Users

→ |

My Response Summary 顯示您的回覆摘要

ENVELOPE	INFO PARAMETERS
1. Qualification Response	Missing mandatory responses (1)
2. Technical Response	Missing mandatory responses (3)
3. Commercial Response	Mandatory fields missing (4)
Total Price (excluding optional sections) 0	

Currency: GBP - Pound Sterling

1. QUALIFICATION RESPONSE (QUESTIONS: 7)

1.1 RESPONSIBLE PROCUREMENT - SECTION OF PROFILE QUESTIONS

QUESTION	DESCRIPTION	RESPONSE
1.1.1 Professional Liability Insurance (PLI) - Documentary Evidence	Please attach the documentary evidence of your Professional Liability Insurance cover.	(no file attached) * Expiring on:

(5)要編輯部分以輸入您的回覆，請點擊鉛筆圖示

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1.供應商填寫回覆

2.2.向買方／類別經理提交回覆

2.1.5.填寫您的回覆

1. QUALIFICATION RESPONSE (QUESTIONS: 7)

1.1 RESPONSIBLE PROCUREMENT - SECTION OF PROFILE QUESTIONS

QUESTION	DESCRIPTION	RESPONSE
1.1.1 Professional Liability Insurance (PLI) - Documentary Evidence	Please attach the documentary evidence of your Professional Liability Insurance cover.	<div><div>+ Attach File</div><div>* Expiring on: dd/MM/yyyy</div></div>
1.1.2 Public Liability Insurance	Does your company have Public Liability Insurance?	--
1.1.3 Employers Liability Insurance	Does your company have Employers Liability Insurance?	--
1.1.4 Public Liability Insurance - Documentary Evidence	* Please attach the documentary evidence of your Public Liability Insurance cover.	<div><div>+ Attach File</div><div>* Expiring on: dd/MM/yyyy</div></div>
1.1.5 ISO14001 Certification	* Is the company ISO14001 certified?	Yes

(6) 然後您可以開始輸入您的回覆

請注意：我們詢問「資料檔案問題」是因這些問題與您的供應商資料不符，應由供應商機構定期維護和更新。這些問題只需要回答一次，並自動套用於日後的 Rfx。

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1.供應商填寫回覆

2.2.向買方／類別經理提交回覆

2.1.6.您可能需要幾個信封來填寫 (Q,T,C) 的回覆

1. QUALIFICATION RESPONSE (QUESTIONS: 7)

1.1 RESPONSIBLE PROCUREMENT - SECTION OF PROFILE QUESTIONS

QUESTION	DESCRIPTION	RESPONSE
1.1.1 Professional Liability Insurance (PLI) - Documentary Evidence	Please attach the documentary evidence of your Professional Liability Insurance cover.	(no file attached) * Expiring on:
1.1.2 Public Liability Insurance	Does your company have Public Liability Insurance?	
1.1.3 Employers Liability Insurance	Does your company have Employers Liability Insurance?	

2. TECHNICAL RESPONSE (QUESTIONS: 3)

2.1 HITACHI TEST RFQ - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
2.1.1 Compliance with Quality Procedure	* Please download and review the attached Quality procedure and confirm your compliance.	
2.1.2 Technical Scope	* Please download, review and provide your response to the technical scope	(no file attached)

3. COMMERCIAL RESPONSE (ITEMS: 3, QUESTIONS: 2)

3.1 COMMERCIAL - QUESTION SECTION

QUESTION	DESCRIPTION	RESPONSE
3.1.1 Contractual Terms	* Please download, review and confirm your acceptance to the attached contractual terms	
3.1.2 Price List - Excel	Please download, review and populate the attached price list re-uploading as part of your submission	(no file attached)

(7) 確保您編輯每個信封並提供您的回覆

2.逐步指引

供應商手冊

HITACHI
Inspire the Next

2.1. 供應商填寫回覆

2.2. 向買方／類別經理提交回覆

2.2. 提交您的回复

← RFQ: rfq_1687 - Hitachi Test RFQ Running Edit Response (Export/Import) Submit Response

RFQ Details Messages (Unread 0)

Settings Buyer Attachments (0) **My Response** Associated Users

→ Your Response is not yet Submitted. To make it visible to the Buyer you must click 'Submit Response'

My Response Summary

ENVELOPE	
1. Qualification Response	Missing optional responses (4) No additional attachments
2. Technical Response	All questions answered No additional attachments
3. Commercial Response	Mandatory fields missing (1) Total Price (excluding optional s

hitachi-prep.bravosolution.com says

IMPORTANT: Please ensure that you have reviewed your response for completeness, including any file attachments. To continue with your submission, click "OK". To return to your response without submitting, click "Cancel".

(3) 单击“确定” OK Cancel

(2) 如果一切正常，请单击“提交响应”

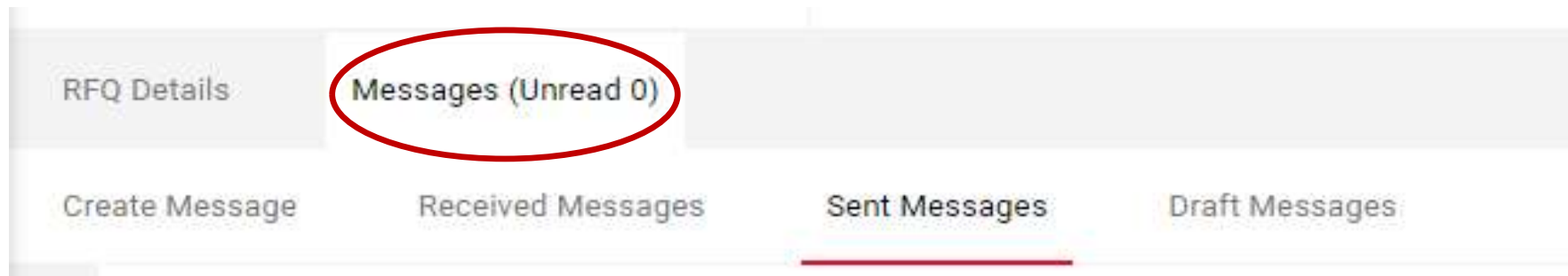
(1) 填写完所有问题后，请检查您的回答 总结以确保所需的一切都已得到解答。

Missing Mandatory Field: Contractual Terms

任何缺失的内容都会被标记，请更正并重新提交

RFx 支援查詢

請使用日立採購平台的留言板進行查詢，而不是使用電郵，以便負責 RFx 的正確人員能給予可追蹤及一致的回覆。



3. RFx 查詢／訊息

供應商手冊

HITACHI
Inspire the Next

3.1. – 使用消息板工具

The screenshot shows the 'Messages' section of the Hitachi RFx portal. The interface includes tabs for 'RFQ Details', 'Messages (Unread 0)', 'Create Message', 'Received Messages', 'Sent Messages', and 'Draft Messages'. The 'Messages' tab is active, showing a message form for RFQ 'rfq_1687 - Hitachi Test RFQ' which is in a 'Running' state. The form has fields for 'Subject' (containing 'Question for Q1.1.3'), 'Message' (containing a sample message), and 'Attachments' (currently empty). The 'Recipients' section shows 'HITACHI' as the recipient. Numbered callouts indicate the following steps:

- (1) 导航至消息区域 > 创建消息
- (2) 输入主题标题
- (3) 输入消息正文
- (4) 附上任何附件
- (5) 发信息

HITACHI
Inspire the Next