
日立採購平台

供應商電子拍賣指引

1. 電子拍賣逐步指引

- a. 採購儀表板
- b. 存取拍賣
- c. 提交投標

1. 逐步指引

外部指引

HITACHI
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1.1.1 登入後，您將在儀表板中看到您在日立擁有的任何待處理物件

Main Dashboard

MY BID COLLECTORS WITH PENDING RESPONSES

⚠ You are not allowed to access the content of this Portlet

OPEN AND PENDING AUCTIONS

TITLE	BUYER ORGANISATION	TIME TO START	START DATE	END DATE
Cleaning Auction #2	HITACHI	00:00:23	28/03/2022 18:05	28/03/2022 18:30
Test Auction for widgets	Hitachi Rail Ltd (UK)		25/10/2021 11:00	25/10/2021 18:00

MY ACTIONS LIST

• No Actions to display

SUPPLIER MANAGEMENT AND PERFORMANCE QUICK LINKS

STANDARD LINKS

- [Editable Assessments](#)
- [Segmentation Assessments](#)
- [Qualification Assessments](#)
- [Risk Assessments](#)
- [Enterprise Scorecards](#)
- [Segmentation Scorecards](#)
- [Qualification Scorecards](#)
- [Risk Scorecards](#)
- [Category Assessment Scorecards](#)

MY EDITABLE ASSESSMENTS

• No Assessments to display

NEW MESSAGES (LAST 30 DAYS)

• No Unread Messages

MY RFIS WITH PENDING RESPONSES

• No RFIs to display

MY RFQS WITH PENDING RESPONSES

• No RFQs to display

(1) 參加拍賣
點擊該拍賣

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1.1.1 登入後，將顯示特定條款或標準條款及細則，需要在繼續前採取行動

特定條款及細則

The screenshot shows the 'Contract Acceptance' page for specific terms and conditions. It includes a 'Supplier Agreement' section with a 'Download' button. A yellow callout box points to the 'Download' button with the text: (1) 下載並查看特定條款及細則. Below the download button, there is a section titled 'Conditions that you have downloaded and read the Terms and Conditions Document' with a 'I agree with all Terms and Conditions' checkbox and a 'I don't agree' button. A yellow callout box points to the 'I agree with all Terms and Conditions' checkbox with the text: (2) 接受條款及細則.

或標準條款及細則

The screenshot shows the 'Contract Acceptance' page for standard terms and conditions. It includes a 'Terms of Participation to Event on Hitachi's Sourcing Site' section. A yellow callout box points to the 'I agree with all Terms and Conditions' checkbox with the text: (3) 接受條款及細則.

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1.1.2. 查看拍賣設定

← Auction: dn_561 - Cleaning Auction #2 Running **(3) 注意拍賣狀態**

Auction Details Messages (Unread 0)

Settings Buyer Attachments (0) Associated Users Item List

Overview

Code dn_561	Format English
Title Cleaning Auction #2	
Start Date 28/03/2022 18:05	End Date 28/03/2022 18:30
Real Auction Negotiation Event	

▼ Bid Structure Settings

Forward Auction Bids are submitted with an increase in value	Bid Structure: Multi Item Auction In a Multi Item Auction Bidders are required to enter a Unit Price for all configured items
Response Currency GBP - Pound Sterling	

▼ Bidding Rules

Start Price 10.000	Bid Acceptance Rules Supplier Must Bid Within First 1 Positions
Minimum Bid Improvement 5	

▼ Awarding

(2) 查看買方在「Settings」(設定)標籤下設定的拍賣設定

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1.1.3. 查看可供投標的拍賣物品清單

← Auction: dn_561 - Cleaning Auction #2 Running Auction Monitor

Auction Details Messages (Unread 0)

Settings Buyer Attachments (0) Associated Users **Item List**

REFERENCE	DESCRIPTION	REMARKS	UNIT OF MEASUREMENT	QUANTITY
1	Cleaning Sponges		pieces	5,000
2	Detergent			500
3	Hoover			80

(5) 點擊「Auction Monitor」(拍賣監視器)以打開拍賣並開始投標

(4) 您可以在物品清單下查看可投標的拍賣物品

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1.1.4. 提交投標

← AUCTION MONITOR

★ 6 days remaining Cleaning eAuction

Code	Best Bid	Last Bid	Rank
dn_535			

GBP 12,049.2 **SUBMIT**

Start Price: 15,000 GBP
Minimum Bid Decrement: 50 GBP

Direction: Reverse

Bidding Rules
You must improve the Best Bid by a Minimum Bid Improvement

Code	Description	Quantity	Unit Price	Subtotal
	Cleaning Sponges	5,000 pieces	0.6	3,000 GBP
	Detergent	500 pieces	2.1	1,050 GBP
	Hoover	80 pieces	99.99	7,999.2 GBP

My Bid

(7) 總出價摘要。當準備好投標時，點擊「Submit」（提交）

(6) 輸入投標單位價格

No Bids

Bid = 12,049.2 GBP - Pound Sterling
Click 'Confirm' to Submit your Bid

(8) 確認您的投標

Confirm **Cancel**

1. 逐步指引

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1.1.5. 提交投標

The screenshot shows the 'AUCTION MONITOR' interface for a 'Lunches Auction'. The interface includes a table with columns for Code, Best Bid, Last Bid, Rank, and Reserve Price. The current state shows a Best Bid of 6,550 GBP and a Last Bid of 6,570 GBP. A callout (10) points to the 'Last Bid' column, stating '最佳和最後出價標示' (Best and last bid indicator). Another callout (12) points to the 'Reserve Price' column, stating '突出顯示是否已達到底價' (Highlight if the reserve price has been reached). The 'My Bid' section shows a list of bids with columns for Bid and Time. The current bid is 6,570 GBP at 23/11/2021 15:05:06. A callout (11) points to the 'My Bid' section, stating '當出價超過起價或目前最佳出價時標示' (Indicate when the bid exceeds the start price or the current best bid). The 'Messages' section is empty.

Code	Best Bid	Last Bid	Rank	Reserve Price
dn_550	6,550 GBP	6,570 GBP	1	

Start Price: 10,000 GBP
Minimum Bid Decrement: 0.6 GBP
Direction: Reverse
Reserve Price Reached
Bidding Rules: You must improve the Best Bid by a Minimum Bid Improvement

My Bid

Bid	Time
6,570 GBP	23/11/2021 15:05:06
6,550 GBP	23/11/2021 15:03:25
9,999 GBP	

Messages:

enter message Send

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